



Dear Blue Label Visitors,

With the outbreak of the Coronavirus and the recent heightened concerns around possible cases in South Africa, we continue to put measures in place to safe guard our employees, customers, suppliers and contractors. As a result, we have reviewed our visitor policy to ensure that we minimize any risk of spreading or contracting COVID-19.

The following temporary change comes into effect immediately.

1. If you are expecting to visit any Blue Label site; please expect to be contacted by the Blue Label staff member you intend to meet. They must ensure that BEFORE any travel arrangements are made that you have not visited OR been in *direct contact with anyone that has travelled internationally in the last 14 days. This is regardless of whether or not they are showing any symptoms of the virus (*direct contact is defined as within 2metres for more than 15 minutes).
2. In the event that you have travelled to or been in contact with anyone who has travelled internationally; alternative meeting arrangements such as a teleconference or video-conference should be explored.
3. Should a face-to-face meeting be required, please explore every possibility of delaying the meeting to **April 2020**. We expect to provide updated guidelines to our visitor policy prior to April 2020.
4. Where a face-to- face meeting is required before April 2020, and cannot be rescheduled, visitors will be required to subject themselves to a temperature test. Any visitors whose temperatures are at or above the prescribed temperature will be kindly asked to leave Blue Label's premise.

Please ensure that you follow this guidance. Blue Label wishes you and your family well during this time where we all need to be extremely vigilant.